

ICRI-GA 2018 Project Awards Rules

1. **Project qualifications.** The project must be completed after January 1, 2017, or substantially complete before October 31, 2018. Entries will be judged on uniqueness, use of state-of-the-art methods, and use of materials, functionality, value engineering, and aesthetics.
2. **Submitting company.** Entries must be submitted by a company member of ICRI. The portion of the repair project which is performed by the submitting company must amount to at least 25% of the project cost. (Project cost does not apply to design firms or owners.) For purposes of this determination, a subcontract for the repair portion of a larger project will be considered to be the project.
3. **Owner permission.** Written permission from the project's owner **MUST** be included with the entry.
4. **Entry requirements.** Each entry **MUST** include:
 - An abstract of the project, not to exceed 300 words, must be included with the submission.
 - One copy of the entry form Part I in a sealed envelope;
 - 1 Electronic copy of entry form Part II (email to icrigeorgia@gmail.com);
 - 1 Electronic copy of the project description with photos (see Rule 5 below) (email to icrigeorgia@gmail.com);
 - One electronic version of entry on a disk/thumb drive. This can be the same disk you use with submitting digital photographs and the 300-word abstract; and

All entries must be submitted in English.

5. **Project Description (including written description, photographs, and drawings):** The project description shall conform to the following:
 - Submittal shall be in 8.5 x 11inch (or metric equivalent) format, with the exception of drawings that may be 11 x 17inch and folded.
 - The written description of the project **must not exceed 2000 words**. However, the more detailed an entry is concerning technical aspects, special features, uniqueness, etc., without exceeding 2000 words, the better informed the judges will be in making their determinations.
 - A maximum total of 15 images can be included within the body of the text or as appendices. Images may consist of photographs, figures, and/or drawings. Photographs inserted into other photographs/ images shall be considered a separate image for counting purposes. Cover photos shall be excluded from this requirement.
 - Cover shall contain the project title and a maximum of 2 photographs and/or figures. No information regarding project participants shall be on the cover.
 - Along with your entry, you must submit separate copies of all photographs on a thumb drive. It is preferred to have pictures with a resolution of 300 dpi or greater with your submittal. These

photos are also used in the presentation and publicity of winning entries; therefore, only good quality prints should be selected, at least one of which depicts the completed project. If copyright is not owned by the submitter, permission to use must be included with the submission. Video tapes of projects will not be accepted as documentation for judging.

6. Participant identification. To ensure fairness in judging, all participant identification (Part I) is sub-mitted separately and is not seen by the judges. **Therefore, entries must be prepared so that company and product names (of submitting company or project partners) do not appear anywhere except for Entry Form I.** Product literature should not be submitted, and photos **MUST** not display company logos or product identification.

7. Judging.

- Judges: Board of Directors for another Local ICRI Chapter, or the ICRI-GA Chapter Board of Directors.
- Project of the Year: This award is given to the project that is judged to be the best of all projects submitted.

8. Winning entries. An article will be featured on the ICRI Georgia Chapter Website for a period of 12 months. Project descriptions submitted with entries should be written with this in mind to minimize major rewriting for publication.

9. Deadline. Submit entries to the Georgia Chapter ICRI. All entries must be received by 11:59 p.m. Eastern Daylight Time on October 31, 2018. Winners will be announced at the 2018 ICRI Georgia Chapter Holiday Party.

10. Any submission that does not fully comply with the rules will be returned.

Early entry is encouraged to allow time for revision and resubmission in the event that the original entry is rejected due to noncompliance.